

# **BANGOR RUGBY FOOTBALL & CRICKET CLUB**



## The Rules

### OF THE BANGOR RUGBY FOOTBALL AND CRICKET CLUB

Upritchard Park  
Bloomfield Road  
Bangor, Co Down  
BT19 7PN

RULES (REVISED 3 JULY 2008)

#### **INDEX**

Rule	Page
1 Name.....	2
2 Object.....	2
3 Colours.....	2
4 Membership.....	2
5 Election of Members.....	2
6 Resignation.....	3
7 Subscriptions.....	3
8 Annual General Meeting.....	4
9 Special Meetings.....	4
10 All Meetings.....	5
11 Election of Officials and Committees.....	5
12 President and Vice-Presidents.....	5
13 The Management Committee.....	5
14 Trustees.....	6
15 Honorary Secretary.....	7
16 Honorary Treasurer.....	7
17 Expulsion of Members.....	7
18 Dissolution of the Club.....	7
19 Intoxicating Liquor.....	7
20 Hours.....	8
21 Visitors.....	9
22 Rugby Section.....	9
23 Child Protection.....	11
24 Cricket Section.....	11
25 Rules.....	13

# ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

## **1 NAME**

The name of the Club shall be "Bangor Rugby Football and Cricket Club".

## **2 OBJECT**

The object of the Club shall be:

- (i) To encourage and promote interest in and provide playing facilities for the game of Rugby Football.
- (ii) To encourage and promote interest in and provide playing facilities for Cricket and other sports, provided this can be carried out without prejudice to the primary object as defined in (i).
- (iii) That the Club shall not be conducted for profit. Any surplus of Income over Expenditure in any year shall be applied for the benefit of members as a whole.
- (iv) The Club does not permit any distribution of Club assets, in cash or in kind to members or third parties. This does not prevent donations by the Club to Charities or to other Clubs that are registered as Community Amateur Sports Clubs.

## **3 COLOURS**

The colours of the Club shall be Old Gold; Royal Blue and Black.

## **4 MEMBERSHIP**

- (i) The Club shall consist of the President; Honorary Life members; Vice-Presidents; Playing members; Non-Playing members; Country members; Junior members; Associate members; Youth members and Minor members.
- (ii) All members shall carry membership cards while on the premises of the Club.
- (iii) An alphabetical list of the names and addresses of every official and member of the Club shall be kept on the premises of the Club.
- (iv) Associate members and members under the age of eighteen years shall not hold office nor serve on any Committee of the Club and shall not be entitled to claim any share of the Club on dissolution.
- (v) Paid employees of the Club shall not hold office nor serve on any Committee of the Club except when co-opted to a Sub-Committee with prior approval of the Management Committee.
- (vi) Membership of the Club is open to the whole Community without discrimination.

## **5 ELECTION OF MEMBERS**

- (i) An application of membership of the Club must be proposed and seconded by two fully subscribed members of the Club, endorsed by a member of

## ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

Management Committee and exhibited in the pavilion for not less than fourteen days before election.

- (ii) Applications for membership of the Club must be accompanied by the current year's subscription and section fee(s), where appropriate, which will be refunded in the event of the application not being accepted.
- (iii) Members shall be elected by the Management Committee by a simple majority vote provided that persons who are applying for membership not carrying voting rights in relation to the affairs of the Club shall not be admitted in such numbers as would exceed three times the number of members having such rights.

### **6 RESIGNATION**

Members who do not send their resignations in writing to the Honorary Secretary before the 30<sup>th</sup> day of March, will be considered members for the ensuing year and shall be liable for the subscription for the year commencing on the 1<sup>st</sup> day of May.

### **7 SUBSCRIPTIONS**

- (i) Full Voting Members

Vice Presidents (Includes first tie free)
Senior Playing
Junior Playing (under 22 on 1 <sup>st</sup> day of May) or in full time further education
Non-Playing
Country

#### Non Voting Members

Associate (if partner is existing member)
Youth (under 18 according to IRFU or NCU rules)
Minor (under 15 according to IRFU or NCU rules)

- (ii) All subscriptions shall become due and payable on 1<sup>st</sup> day of May. All categories of members shall have the option of paying their subscriptions by direct debit over a ten month period, commencing on 1<sup>st</sup> day of July until the 1<sup>st</sup> day of April the following calendar year.
- (iii) A member of the Cricket Section, whose subscription and fee have not been paid before 1<sup>st</sup> day of July, shall cease to be entitled to the privileges of membership unless they are paid by Banker's Order under subsection (ii) of this Rule.
- (iv) A member of the Rugby Section, whose subscription and fee has not been paid before 1<sup>st</sup> day of September, shall cease to be entitled to the privileges of membership.
- (v) The Management Committee shall have the power to delete from the roll of members any member whose subscription is in arrears for a period exceeding twelve months.
- (vi) Non-voting members whose subscription has not been paid by 1<sup>st</sup> day of October shall cease to be entitled to the privileges of membership.

## ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

- (vii) Members of the Club who are resident outside Northern Ireland for at least six months in any year shall be entitled to Country membership.
- (viii) All subscriptions and fees shall be inclusive of Value Added Tax at the appropriate rate.
- (ix) A member within the following categories upon reaching the age of sixty or upon retirement from full-time occupation shall be entitled to fifty per cent reduction of the subscription payable – Vice President and Non Playing.
- (x) The Management Committee shall be empowered to increase, if considered necessary, the annual subscription of any or of all, categories of membership, by an amount not exceeding the greater of ten percent (10%) or the rate of inflation of the previous twelve months i.e. January to December in any calendar year.

### **8 ANNUAL GENERAL MEETING**

- (i) The Annual General Meeting of the Club shall be held within three months of the date of the end of the financial year of the Club at such hour and place as the Management Committee shall decide.
- (ii) The business of the Annual General Meeting shall consist of:
  - (a) To receive the Annual Report and Financial Statement (both as approved by the Management Committee).
  - (b) To elect Officials (of whom the Chairman, Honorary Secretary, Honorary Treasurer and Honorary Membership Secretary shall be members of the Rugby Section) and members of the Management Committee.
  - (c) To transact any other business, which may be brought before it, in accordance with the Rules.
- (iii) Any member wishing to bring forward at the Annual General Meeting a motion dealing with the Rules, or with other business of a special nature shall give the Honorary Secretary written notice of the proposal(s) before the 30<sup>th</sup> day of April. No proposal for any office or membership of the Management Committee may be accepted at the Annual General Meeting unless it has been made in writing to the Honorary Secretary not later than 30<sup>th</sup> day of April. All such proposals must be signed by the proposer and a seconder and must contain a written, signed agreement by the person proposed that he will, if elected, accept the position for which he has been proposed. Notice of all such proposals shall be sent to each member of the Club entitled thereto, with the Notice convening the Meeting.
- (iv) Honorary Life Members may only be elected at the Annual General Meeting of the Club, provided a written nomination, proposed and seconded by members with Full Voting Rights, has been forwarded to the Honorary Secretary not later than 30<sup>th</sup> day of April. Any such nomination requires approval by a majority of not less than two-thirds of the Management Committee members present at the meeting held under Rule 13 (vii) before it shall be placed on the Agenda of the Annual General Meeting.

## **BANGOR RUGBY FOOTBALL & CRICKET CLUB**

### **9 SPECIAL MEETINGS**

- (i) The Honorary Secretary shall call a Special General Meeting of the Club on receiving a requisition from twenty-five fully subscribed entitled members, stating the object for which the meeting is to be held. The Management Committee may instruct the Honorary Secretary to call such a meeting at any time.
- (ii) No proposal, other than stated on the Notice convening the Meeting, shall be considered at such Special General Meeting, except such amendments thereto as shall be accepted by the Chairman and approval of by a simple majority of those present and entitled to vote.

### **10 ALL MEETINGS**

- (i) At least seven days notice by circular shall be given for all General Meetings.
- (ii) At all General Meetings, the Chairman shall preside. In his absence the Vice-Chairman shall preside. Failing them, a Chairman shall be elected by the majority of entitled members present.
- (iii) At all General Meetings, all fully-subscribed members, except Lady members, Associate members and members under the age of eighteen years shall be entitled to vote. Honorary members shall have full voting rights.
- (iv) No business shall be proceeded with at any General Meeting unless at least twenty-five members entitled to vote are present.
- (v) On divisions, the Chairman of the meeting may vote as a member and also, in the case of equality, give a casting vote.
- (vi) The Chairman of such meetings shall be the sole interpreter of these Rules.

### **11 ELECTION OF OFFICIALS AND COMMITTEES**

All voting for the election of Officials and Committees shall be conducted by Secret Ballot.

### **12 PRESIDENT AND VICE-PRESIDENTS**

The President, Senior Vice-President and Junior Vice-President, who must be members of the Club, shall be elected at the Annual General Meeting. Vice-Presidents, whose numbers shall be limited to one hundred, shall be elected by the Management Committee.

### **13 THE MANAGEMENT COMMITTEE**

- (i) The Management Committee shall consist of the Officials (Chairman, Honorary Secretary, Honorary Treasurer and Honorary Membership Secretary) one member to represent the Rugby Section and one member to represent the Cricket Section and five elected members who shall serve specifically as Chairman of designated Committees i.e. Commercial; Entertainment; Grounds; House and Planning and Development.

## ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

- (ii) The Management Committee shall have the entire management of the business and affairs of the Club and full power to make Bye-Laws, not inconsistent with these Rules, which Bye-Laws shall be binding until altered or repealed by the Management Committee or at a General Meeting.
- (iii) The Management Committee may appoint Committees and delegate to them such power as it considers fit, except that of the election and suspension of members. The Management Committee at its first meeting following the Annual General Meeting, shall appoint, inter alia, the following committees:  
  
Commercial, Grounds, Planning and Development, House and Entertainment and also appoint a Vice Chairman from within the Management Committee.
- (iv) The President shall be an ex-officio member of the Management Committee. The Chairman and Honorary Secretary shall be ex-officio members of all Committees and Sub-Committees.
- (v) The Management Committee shall have the power to fill, by co-option, any vacancies arising during the year. In the case of a vacancy occurring in the Management Committee during the current year of Office, the Management Committee may, at its discretion, appoint a successor, who shall hold office until the next Annual General Meeting. The number of successors so appointed in any year, shall not exceed one-third of the members duly elected and nominated in accordance with these Rules then remaining in office.
- (vi) The Management Committee may, upon evidence being given of a member's misconduct, withdraw the privileges of membership from that person for such a period as it may determine.
- (vii) The Management Committee must hold a meeting on or after the 30<sup>th</sup> day of April and prior to the Annual General Meeting to make certain that there are sufficient proposals to fill all offices for the following year and to receive nominations from the Rugby and Cricket Sections of representatives for election to the Management Committee at the Annual General Meeting. The Management Committee at this meeting may, if it so desires, make and second proposals for any office, or to amend the Rules, notwithstanding that the time limit for the receipt of proposals from other members is past, providing that each of these is carried by a simple majority of those Management Committee members present at the meeting. The proposals made by the Management Committee need not be in writing, nor will they require a written agreement to accept office, but they and the nominations received from the Rugby and Cricket Sections must be recorded in the Minutes of the Management Committee Meeting at which they were made. The Honorary Secretary must give details of all the proposals and nominations in the Notice convening the Annual General Meeting.
- (viii) Five members of the Management Committee shall form a quorum, provided that there is present at all times a majority of Rugby Section representatives.
- (ix) The Management Committee shall meet once a month and at such other times as may be determined, for the conduct of the current business and management of the Club.

## **14 TRUSTEES**

Trustees of the Club shall be elected by the Management Committee and they shall respectively hold office until death or resignation, unless removed from office by a resolution of the Management Committee. The number of Trustees shall not be

## ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

more than five or less than three and the property of the Club shall be vested in them. They shall deal with the property of the Club as directed by resolution of the Management Committee (of which an entry in the Minute Book shall be conclusive evidence) and they shall be indemnified against any risk and expense out of the Club property.

### **15 HONORARY SECRETARY**

The Honorary Secretary shall keep a record and safely file signed minutes of the proceedings of all the General and Management Committee meetings and he shall prepare an Annual Report for approval by the Management Committee and submit it to the Annual General Meeting.

### **16 HONORARY TREASURER**

- (i) The Honorary Treasurer shall keep correct accounts and books showing the financial affairs and the receipts and disbursements of the Club and shall prepare an Annual Financial Statement for approval by the Management Committee.
- (ii) The accounts of the Club shall be audited by the approved Auditors within three months of the date of the end of the financial year of the Club and a printed statement of accounts shall be sent to each entitled member, together with the Notice convening the Annual General Meeting
- (iii) The Club's financial year shall end on the 30<sup>th</sup> day of April each year.
- (iv) A copy of the accounts shall be sent to the sub-divisional commander of the police sub-division in which the premises of the Club are situated, within three months of the date of the end of the financial year of the Club.
- (v) The sub-divisional commander shall be supplied with such information, particulars or documents relating to the accounts as he may require, within two weeks of the date on which he requests that information or those particulars or documents.

### **17 EXPULSION OF MEMBERS**

The Management Committee may expel from the Club any member who shall have been found guilty of misconduct, provided a majority of not less than two-thirds of the members present is at the meeting at which the matter is considered.

### **18 DISSOLUTION OF THE CLUB**

The Club has not to be dissolved unless by the consent of two-thirds of the members present and entitled to vote at a General meeting specially convened for that purpose, but the distribution of any surplus assets must be approved in writing by at least three-fourths of the entitled subscribing members of the Club and shall be applied for sporting or charitable purposes to comply with the CASC legislation.

### **19 INTOXICATING LIQUOR**

- (i) No intoxicating liquor shall be supplied to persons, who are not members of the Club, for consumption outside the premises of the Club.

### ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

- (ii) No intoxicating liquor shall be supplied to members of the Club for consumption outside the premises of the Club, except where the liquor is supplied in such quantities and during such hours, being hours within the permitted hours and on such days as the sub-divisional commander for the police sub-division in which the premises are situated may authorise in writing.
- (iii) No intoxicating liquor shall be supplied on the Club premises to any person under the age of eighteen years.
- (iv) No person under the age of eighteen years shall be permitted in any part of the Club premises which contains a bar or is used exclusively or mainly for the supply, consumption or storage of intoxicating liquor, after 7 o'clock in the evening, except where that person is in that part for the purpose of employment or except for passing to or from some other part of the premises which is not a part as aforesaid and to or from which there is no other means of access.
- (v) No Trustee, Official or member of the Management Committee, or member of any Committee and no manager or servant employed by the Club, shall have any personal interest in the supply of intoxicating liquor therein, or in profit arising in such supply.
- (vi) No person shall be paid at the expense of the Club, any commission percentage or similar payment on or with reference to purchase of intoxicating liquor by the Club.
- (vii) No person shall, directly or indirectly, derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club or members or guests, apart from any benefit accruing to the Club as a whole.
- (viii) No intoxicating liquor shall be supplied to a drunken person, knowing him to be such.
- (ix) No person shall procure intoxicating liquor for consumption by a drunken person, or help a drunken person obtain or consume intoxicating liquor on the premises, or bring a drunken person into the Club premises without reasonable excuse.
- (x) Any person who is drunken, or who is acting in a disorderly manner, shall be expelled from the Club premises.

## **20 HOURS**

- (i) There shall be exhibited in a conspicuous part of the Club premises a statement printed in plain type of the hours during which intoxicating liquor may be supplied on the premises.
- (ii) No intoxicating liquor shall be supplied except between the hours of 11:30 a.m. and 11:00 p.m. on week-days and between the hours of 5:00 p.m. and 11:00 p.m. on Good Friday and between the hours of 12:30 p.m. to 10:00 p.m. on Sundays.
- (iii) Subject to sub-section (ii) of this Rule, the Management Committee shall determine the hours during which intoxicating liquor shall be supplied on the Club Premises.
- (iv) No intoxicating liquor shall be supplied on the Club premises on Christmas Day.



## ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

- (v) On special occasions, not exceeding fifty two in any period of twelve months, intoxicating liquor shall be supplied during such hours as will be authorised in writing by the sub-divisional commander for the police sub-division in which the premises are situated.
- (vi) No person shall, except during the permitted hours and a period of thirty minutes immediately following the latest closing period in any one day, consume any intoxicating liquor on the Club premises.

### **21 VISITORS**

- (i) A guest of a member shall not be admitted to the Club premises except in the company of a member and the member shall, immediately on the admission of his guest to the Club premises, enter his name and address and the name and address of his guest in a book which shall be kept for that purpose and which shall show the date of each visit.
- (ii) The same person, except where that person is a parent, husband, wife or child of a member, shall not be admitted as a guest of a member to the Club's premises on more than twenty days in any period of twelve months.
- (iii) A member shall be responsible for his guest strictly observing the rules and shall not leave the Club premises before his guest.
- (iv) No person shall, in any circumstances, introduce to the Club premises, as a visitor, any person who has been an unsuccessful candidate for membership, or whose membership has been suspended or cancelled or anyone whose reputation or conduct, in the opinion of the Management Committee, is, or has been objectionable.
- (v) In the case of visiting teams, societies or organisations, it shall be sufficient for an Official of the Club, or a Team Captain, to enter in the Visitor's Book the name of the visiting team, society or organisation and the number of such visitors and immediately countersign such entry.
- (vi) The Management Committee shall have the power to make Bye-Laws for the exclusion or limitation of the number of visitors on a special occasion and the times during which visitors may be introduced to Club Premises.
- (vii) A guest of a member, under sub-section (i) of this Rule, shall not be supplied with intoxicating liquor in the Club premises unless upon the invitation and in the company of the member. Visiting teams, societies or organisations under sub-section (v) of this Rule, shall not be supplied with intoxicating liquor unless at the request and in the presence of an Official or Team Captain of the Club.

### **22 RUGBY SECTION**

For competitive purposes, this Section shall be known as Bangor Rugby Football Club.

- (i) The Rugby Section shall consist of the President, Vice-Presidents, Rugby Playing members, Non Playing members and Honorary members.
- (ii) The Annual General Meeting of the Rugby Section shall be held at such an hour and place as the Management Committee shall decide, for the purpose of electing its own Officials and Committees to look after the particular

## **BANGOR RUGBY FOOTBALL & CRICKET CLUB**

interests of the Section. At least twenty-five fully subscribed members of the Section present shall form a quorum.

- (iii) The business of the Rugby Section Annual General Meeting shall consist of:
- (a) To receive the Rugby Section Annual Report (as approved by the Management Committee).
  - (b) To elect Officials (who shall consist of Chairman, Honorary Secretary (Rugby), Honorary Fixtures Secretary, Honorary Match Secretary, Rugby Captain, Chairman of Selection Committee), Representative to Ulster Branch Committee, Representative to Ulster Branch Competition Committee, Chairman Coaching and Training Committee, Rugby Section Public Relations Officer and Chairman of Youth Committee. The Honorary Membership Secretary shall be an ex-officio member of the Rugby Section General Committee. These Officials and members shall constitute the Rugby Section General Committee. Should the Rugby Captain be unable to attend he shall nominate a representative from the players.
  - (c) To elect Team Captains and Selection Committee.
  - (d) To transact any other business which may be brought before it in accordance with these Rules. Resolutions and motions dealing with other business of a special nature should be forwarded, in writing, to reach the Rugby Section Honorary Secretary not later than fourteen days before the Annual General Meeting of the Section. All such resolutions carried are subject to the approval of the Management Committee.
- (iv) No proposal for any of the following offices – Chairman; Honorary Secretary; Honorary Fixtures Secretary; Honorary Match Secretary; Rugby Captain; Chairman of Selection Committee and Team Captains – and membership of the Rugby Section General Committee and Selection Committee, may be accepted at the Rugby Annual General Meeting, unless it has been made, in writing, to the Section Honorary Secretary not later than 30<sup>th</sup> day of April. All such proposals must be signed by the proposer and a seconder and must contain a signed agreement by the person proposed that he will, if elected, accept the office for which he has been proposed.
- (v) The Rugby Section General Committee must hold a meeting as soon after the 30<sup>th</sup> day of April as is practicable, to ensure that there are sufficient proposals to fill all offices in the Rugby Section in the following year. The Committee at this meeting, if it so desires, may make and second proposals for any office and nominate any member for election as an Official of the Club or as a Section representative on the Management Committee at the Annual General Meeting of the Club, notwithstanding that the time limit for proposals and nominations from other members is past, providing that each of these is carried by a simple majority of those present at the meeting. The proposals and nominations made by the committee need not be in writing nor will they require written agreement to accept office, but they must be recorded in the Minutes of the Rugby Section General meeting at which they were made. The Honorary Secretary must give details of all such proposals in the Notice convening the Rugby Section Annual General Meeting and submit to the Management Committee details of the nominations for Club Officials and Section representatives for election at the Annual General Meeting of the Club.

### **BANGOR RUGBY FOOTBALL & CRICKET CLUB**

- (vi) The Rugby Section General Committee shall see all games of football are conducted according to the Laws of the Irish Rugby Football Union, and shall have no power, except with the permission of the Management Committee, to incur any expense or enter into liability on behalf of the Club. Five members of this Committee shall form a quorum, one of whom must be an Official of the Section.
- (vii) The Rugby Section General Committee shall, at its first meeting following the Section's Annual General Meeting, appoint such sub-committees as may be required and also appoint a Vice Chairman from within the Rugby Committee.
  - (a) The Honorary Secretary of the Rugby Section, with the approval of the Management Committee, shall call a Special General Meeting of the Section on receiving a requisition from fifteen fully-subscribed entitled members stating the object for which the meeting is to be held. The Rugby Section General Committee may, with the approval of the Management Committee, instruct the Section Honorary Secretary to call such a meeting at any time.
  - (b) No proposal, other than that stated on the Notice convening the meeting, shall be considered at such Special General Meetings, except such amendments thereto as shall be accepted by the Chairman of the Meeting and approved by a simple majority of those present and entitled to vote. All such resolutions carried are subject to the approval of the Management Committee.
- (viii) The Rugby Section Honorary Secretary shall keep a book in which he shall enter the minutes of all Rugby Section General and Committee meetings and shall prepare an Annual Report for the approval of the Management Committee and shall submit it to the Rugby Section Annual General Meeting.
- (ix) The Selection Committee shall consist of the Chairman of Selection committee, Honorary Match Secretary, Coach and or Manager of each adult XV and representative from Youth Committee. The Captains of junior teams who, if not elected at the Rugby Section Annual General Meeting shall be appointed as directed at this meeting. They shall not be entitled to vote in the selection of teams, other than those of which they are Captains.

## **23 CHILD PROTECTION**

The Club is fully committed to safeguarding the well being of its members under eighteen years. Every individual in the club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the club and the guidelines contained in the *Code of Ethics and Good Practice for Children's Sport in Ireland*.

(See Appendix 1 to these Rules for detailed Child Protection Policy.)

## **24 CRICKET SECTION**

For competitive purposes, this Section shall be known as Bangor Cricket Club.

- (i) The Cricket Section shall consist of the President, Vice-Presidents, Cricket Playing members, Non-Playing members and Honorary members.

## ***BANGOR RUGBY FOOTBALL & CRICKET CLUB***

- (ii) The Annual General Meeting of the Cricket Section shall be held before the 30<sup>th</sup> day of November at such an hour and place as the Management Committee shall decide, for the purposes of electing its own Officials and

Committees to look after the particular interests of the Section. At least ten fully subscribed members of the Section present shall form a quorum.

- (iii) The business of the Cricket Section Annual General Meeting shall consist of:
- (a) To receive the Cricket Section Annual Report (as approved by the Management Committee).
  - (b) To elect Officials, (i.e. Chairman, Honorary Secretary (Cricket), Honorary Match Secretary, Cricket Captain), Chairman of Coaching and Development Committee, Chairman of Youth Committee, Northern Cricket Union Representative and Chairman of Selection Committee. The Honorary Membership Secretary shall be an ex-officio member of the Cricket Section General Committee.
  - (c) To nominate a member for election as Cricket Section representative on the Management Committee at the Annual General Meeting of the Club.
  - (d) To transact any other business which may be brought before it in accordance with these Rules. Resolutions and motions dealing with other business of a special nature should be forwarded in writing to reach the Cricket Section Honorary Secretary not later than fourteen days before the Annual General Meeting of the Section. All such resolutions carried are subject to the approval of the Management Committee.
- (iv) No proposal for any of the following offices – Chairman, Honorary Secretary (Cricket), Honorary Match Secretary, Cricket Captain, - and membership of the Cricket Section General Committee, may be accepted at the Cricket Section Annual General Meeting, unless it has been made in writing to the Section Honorary Secretary not later than 30<sup>th</sup> day of September. All such proposals must be signed by the proposer and seconder and must contain a signed agreement by the person proposed that he will, if elected, accept the office for which he has been proposed.
- (v) The Cricket Section General Committee must hold a meeting, as soon after the 30<sup>th</sup> day of September, as is practicable, to ensure that there are sufficient proposals to fill all offices in the Cricket Section in the following year. The Committee at this meeting, if it so desires, may make and second proposals for any office and nominate any member for election as an Official of the Club or as a Section representative on the Management Committee at the Annual General Meeting of the Club, notwithstanding that the time limit for proposals and nominations from other members is past, providing that each of these is carried by a simple majority of those present at the meeting. The proposals and nominations made by the committee need not be in writing nor will they require written agreement to accept office, but they must be recorded in the Minutes of the Cricket Section General meeting at which they are made. The Honorary Secretary must give details of all such proposals on the Notice convening the Cricket Section Annual General Meeting and submit to the Management Committee details of the nominations for Club Officials and Section representatives for election at the Annual General Meeting of the Club.

## **BANGOR RUGBY FOOTBALL & CRICKET CLUB**

- (vi) (a) The Honorary Secretary of the Cricket Section, with the approval of the Management Committee, shall call a Special General Meeting of the Section on receiving a requisition from fifteen fully subscribed entitled members stating the object for which the meeting is to be held. The Cricket Section General Committee may, with the approval of the Management Committee, instruct the Section Honorary Secretary to call such a meeting at any time.
- (b) No proposal, other than that stated on the Notice convening the Meeting, shall be considered at such Special General Meetings, except such amendments thereto as shall be accepted by the Chairman of the Meeting and approved by a simple majority of those present and entitled to vote. All such resolutions carried are subject to the approval of the Management Committee.
- (vii) The Cricket Section General Committee shall see all games of cricket are conducted according with the Northern Cricket Union Rules. This Committee shall have no power, except with the permission of the Management Committee, to incur any expense or enter into any liability on behalf of the Club. The Cricket Section General Committee shall submit to the Management Committee details of the nominations for the Section representatives for election at the Annual General Meeting of the Club. Four members of this Committee shall form a quorum, one of whom must be an Official of the Section.
- (viii) The Cricket Section Honorary Secretary shall keep a book in which he shall enter minutes of all the Section General and Committee meetings and shall prepare an Annual Report for approval by the Management Committee and submit it to the Cricket Section Annual General Meeting.
- (ix) The Cricket Section General Meeting shall, at its first meeting following the Section's Annual General Meeting, appoint a Vice Chairman from within the Cricket Committee and as soon as practical, appoint such sub-committees as may be required.

## **25 RULES**

- (i) These Rules shall not be altered except at an Annual General Meeting or at a Special General Meeting convened for that purpose. No addition or amendment to these Rules shall be adopted unless two-thirds of the members present and entitled to vote shall vote for such addition or amendment.
- (ii) Where any alteration is made in the Rules, the Club shall, within fourteen days of the alteration, serve a notice giving particulars of the alteration upon the sub-divisional commander of the police sub-division in which the premises of the registered Club are situated.

*We certify that this is a true copy of the rules of Bangor Rugby Football and Cricket Club*

*Signed:* *Chairman*

*Hon Secretary*

*Dated:*

## **BANGOR RUGBY FOOTBALL & CRICKET CLUB**

### Appendix 1

To ensure that best practice is being followed by the Club, we shall work closely with the IRFU and the NCU. In order to promote the best practice in children's sport, we shall comply with the guidelines of the Code of Ethics and Good Practice for Children's Sport as set out in Section 2.7 of the Code which are:

- adopt and implement the *Code of Ethics and Good Practice for Children's Sport in Ireland* as an integral part of its policy on children in the club.
- have its constitution approved and adopted by club's members at an AGM or EGM.
- ensure that the Club Management Committee is elected or endorsed by registered club members at each AGM.
- adopt and consistently apply a safe and clearly defined method of recruiting and selecting Sports Leaders (See Section 3.5 of the Code).
- clearly define the role of committee members, all Sports Leaders and parents/guardians.
- appoint at least one Children's Officer as outlined at Section 2.6.1 in the Code. In the event that a club caters for both boys and girls, one Children's Officer of each gender would ideally be appointed.
- designate the Club Chairperson to act as liaison with the Statutory Authorities in relation to the reporting of allegations or suspicions of child abuse. (See Section 5.13.2 of the Code) Any such reports should be made according to the procedures outlined in this *Code/Children First /Our Duty to Care*.
- ensure best practice throughout the club by disseminating its code of conduct, including the disciplinary, complaints and appeals procedures in operation within the club to all its members. The club's code of conduct should also be posted in all facilities used by the club.
- have in place procedures for dealing with a concern or complaint made to the Statutory Authorities against a committee member or Sports Leader or other members of the club. Regulations should stipulate that a Sports Leader who is the subject of an allegation, which has been reported to the Statutory Authorities, should stand aside, while the matter is being examined. S/he should be invited to resume full duties immediately if s/he is vindicated.
- ensure that relevant Sports Leaders report to the Club Management Committee on a regular basis.
- encourage regular turnover of committee membership while ensuring continuity and experience.
- develop effective procedures for responding to and recording accidents.
- ensure that any unusual activity (high rate of drop-out, transfers, etc.) is checked out and reported by the Club Chairperson to the Governing Body of Sport.
- ensure that all club members are given adequate notice of AGMs and other meetings.
- ensure that all minutes of all meetings (AGMs/EGMs/, Committee) are recorded and safely filed.